

Workers' Compensation

Requesting Certifications and Submitting Stunt Approvals

Certificates

When requesting a certificate, non-urgent or urgent, be sure to follow the below best practices.

- When in need of **any** workers' comp certificates; Wrapbook recommends submitting this request within 72 hours of the shoot day if there are endorsements that need to be included (Waiver of Subrogation or Alternate Employer Endorsements).
- For **urgent** workers' compensation requests, email our Workers' Compensation Department at workerscomp@wrapbook.com and include your CSM on CC when possible. Please include the request you are making in the subject line, example: "Certification, Waiver of Subrogation etc"

When requesting certificates, please be sure to include:

- ✓ Insurance Requirements
- ✓ Certificate Holder Information
- ✓ Notification of Any Endorsements (Waiver of Subrogation)

Email requests to
workerscomp@wrapbook.com



Stunt Approvals

All stunts need to be pre approved to ensure the proper coverage is in place.

Please contact us at workerscomp@wrapbook.com prior to performing any stunts.

When possible it is helpful to complete the following questionnaire:

- ① Who will be involved in this activity? Please send resumes and years of experience.

- ② When will this activity take place?

- ③ Where will this activity take place?

- ④ What is the purpose of this activity?

- ⑤ Will we be covering the stunt performers and/or talent through Wrapbook's workers' compensation program?

- ⑥ What safety measures will be put in place to avoid injury?

- ⑦ Will a medic be on set during this activity?

Sharing all information available will aid in expediting your request.

It is helpful to have any and all information available pertaining to hazardous activity, please be sure to inform us of any of the following activities:

- [Watercraft \(Scuba diving, Use of Watercraft\)](#)
- [Pyrotechnics](#)
- [Firearms \(Live Ammunition coverage will be declined\)](#)
- [Non-Aircraft \(Drone Usage\)](#)
- [Helicopter Usage](#)
- [Precision Driving \(Including ATV;s, Motorcycles, etc\)](#)
- [Animal Exposure](#)
- [Railroad Activity](#)
- [Height Exposure](#)

Submitting a Claim

Please see the following information to proceed through the workers' compensation process.

NOTE: This insurance is provided exclusively for clients by NFP Property & Casualty Insurance, License #0F15715.

Employee care comes first!

Before submitting the claim or completing any paperwork, assess the situation. If this is a true emergency, call 911 and have the employee transported to the hospital for IMMEDIATE medical care.

With your employee in good hands and the situation fully assessed, it's time to file your claim.



What do I need to do?

- ① Prepare the [StarStone Injured Worker Statement](#) along with the [StarStone Supervisor/Foreman Statement](#). If there was a witness to the incident, have the witness complete the [StarStone Witness Statement](#). Please provide as much information as possible across all forms.
- ② Provide the injured team member with the [Enstar Primary Medical Provider Network MPN 3163](#) document and information about the closest designated medical provider.
- ③ Complete the [Wrapbook Treatment Authorization Form](#) and provide the completed form to the injured worker to take with them.

If the employee has declined medical treatment, please make sure they complete the [Wrapbook Declination of Medical Treatment](#).

With the forms completed, what's next?

Email the completed claim forms to workcompclaims@wrapbook.com. Once your forms are received, Wrapbook will reach out with additional State specific forms to be completed, if applicable. Wrapbook will continue to work with you and the provider to navigate the claims process. We got you!

In the meantime, if you have any additional questions please email workcompclaims@wrapbook.com.

Contact Us



Danielle Dougherty

Workers Compensation Analyst

For stunts, certificate requests, and general questions:
workerscomp@wrapbook.com

For claims and injuries:
workcompclaims@wrapbook.com